

Description: Customer Service Affiliate I (CSA I)

Summary

The **CSA I** is an independent contractor that is only authorized to conduct referrals

Minimum Requirements

The following are the minimum requirements of the position:

1. Eighteen (18) years old
2. High-School diploma

Expectations

As an independent contractor, the **CSA I** is responsible for his/her own work-related activities and does not give work-related reports to The Organizational Clinic. However, the following are the typical expectations of the affiliates:

Referrals

1. Conduct the referral process – provide accurate and adequate information about the products and services of The Organizational Clinic, and; ensure that the requisite referral paper-work is completed.